

**PROFESSIONAL TEACHING STANDARDS BOARD MEETING
FEBRUARY 12-13, 2001
WESTON COUNTY SCHOOL DISTRICT #1 BOARD ROOM**

CALL TO ORDER

Present: Ken Griffith, Charles Ksir, Jim Clark, Sara Neyer, Kathryn Valido, Audrey Kleinsasser, Emily King, Gary Johnson, Nancy Bailey, and Tom Wright. Staff: Linda Stowers, Adell Van Patten-Gorny and Donna Depew. Absent: Jill Bramlet, Bill Lee, and Rhonda Peer.

APPROVAL OF AGENDA

MOVED BY CHARLES KSIR AND SECONDED BY KATHRYN VALIDO TO ACCEPT THE PROPOSED AGENDA WITH FLEXIBILITY. MOTION CARRIED.

APPROVAL OF MINUTES

MOVED BY CHARLES KSIR AND SECONDED BY KATHRYN VALIDO TO APPROVE THE MINUTES OF THE DECEMBER 18, 2000 AND OCTOBER 23, 2000 MEETINGS. MOTION CARRIED.

BUDGET

MOVED BY KATHRYN VALIDO AND SECONDED BY CHARLES KSIR TO ACCEPT THE BUDGET REPORT. MOTION CARRIED.

DIRECTOR'S REPORT

Linda Stowers explained that further portfolio training will be done this summer and reviewed endorsement areas under review as being business, music, elementary education, reading, art, educational diagnostician, English as a Second Language and math. A further component of the overall plan for portfolio training is to track assessors and individuals certified to monitor effectiveness of training. Alignment pieces which will occur in June or July include Health, Physical Education and Fine arts. Linda overviewed her attendance at the Western States Conference this past January in Las Vegas. A key element was a presentation on Year 2005 and beyond which theorizes there will be two

kinds of people working in education, the career teacher and short-time teachers. Linda Stowers also reviewed for Board members the functioning of alternative instruction as it relates to Chapter 17 of our regulations, summarized her meeting with personnel directors which included a discussion of "Troops for Teachers", a concern that portfolio certification costs were too expensive, a suggestion for our office to issue transitional permits/certificates for coaching, and the problem/potential solution for a non K-12 principal working in a middle school. Linda distributed the misassignment list (prepared in January, 2001) and clarified that some of the misassignments listed in the report will be cleared at this board meeting. Information on PTSB Alternative Certification (a copy of which was provided to the Board members) has been circulated to the legislative people. After review of this information by Board members, Jim Clark asked to be informed of the percentage of not fully certified individuals statewide. Mrs. Stowers will provide this information when the school year concludes.

MOVED BY CHARLES KSIR AND SECONDED BY JIM CLARK TO ACCEPT THE DIRECTOR'S REPORT. MOTION CARRIED.

WAIVERS

MOVED BY SARA NEYER AND SECONDED BY KATHRYN VALIDO TO DENY **DONNA COULSON** A CLEAR CERTIFICATE, BASED UPON HER EXPERIENCES IN A PRIVATE SCHOOL, AND WITHOUT THE REQUIRED EXPERIENCE IN A LICENSED OR ACCREDITED K-12 SCHOOL. MOTION CARRIED.

MOVED BY TOM WRIGHT AND SECONDED BY EMILY KING TO GRANT **CINDY TRIPPLETT** A CLEAR CERTIFICATE UNDER THE GRANDFATHER CLAUSE AS PER THE JANUARY 1999 RULING. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY CHARLES KSIR TO GRANT **ALAN LINFORD** A WAIVER OF THE CARE AND PREVENTION OF ATHLETIC INJURIES REQUIREMENT BASED ON HIS COMPLETION OF A SPORTS INJURY CLINIC IN NEVADA AND TO GRANT AN EXCEPTION COACHING ENDORSEMENT

VALID THROUGH AUGUST 31, 2001. MOTION CARRIED.

MOVED BY NANCY BAILEY AND SECONDED BY EMILY KLEINSASSER TO DENY A WAIVER OF THE TWO YEAR TEACHING REQUIREMENT FOR A COUNSELING ENDORSEMENT FOR GARY LUCAS. VOTING TO DENY WERE SARA NEYER, NANCY BAILEY AND AUDREY KLEINSASSER. MOTION FAILED.

MOVED BY CHARLES KSIR AND SECONDED BY JIM CLARK TO RECONSIDER A MOTION FOR ACTION PERTAINING TO GARY LUCAS. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY NANCY BAILEY TO DENY THE WAIVER OF THE TWO-YEAR TEACHING REQUIREMENT FOR A COUNSELING ENDORSEMENT TO GARY LUCAS. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY GARY JOHNSON TO WAIVE THE 45-DAY REQUIREMENT FOR THE LONG-TERM SUBSTITUTE STATUS FOR DIANE RAUSCH, THERESA KEUSER, TIM NEWTON AND BEV BOWMAN. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY EMILY KING TO WAIVE THE 2/3RD'S REQUIREMENT FOR ANY EARLY CHILDHOOD SPECIAL EDUCATION PROGRAM UNDER SPECIAL CIRCUMSTANCES FOR GALE ROWAN. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY GARY JOHNSON TO GRANT A WAIVER FOR LOYDES LEWIS TO TEACH SPANISH AT THE ELEMENTARY LEVEL. MOTION CARRIED.

EXCEPTIONS

MOVED BY KATHRYN VALIDO AND SECONDED BY EMILY KING TO GRANT AN EXCEPTION PERMIT TO DOUG BESSERT FOR HEAD BASKETBALL. TO RENEW HE MUST COMPLETE CHILD GROWTH AND DEVELOPMENT BY THE EXTENDED DATE OF AUGUST 31, 2001. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY SARA NEYER TO GRANT AN EXCEPTION ASSISTANT COACHING PERMIT FOR KRISTINE BRICE VALID THROUGH AUGUST 31, 2001. TO RENEW SHE MUST COMPLETE THEORY, CARE AND PREVENTION OF ATHLETIC INJURIES AND SPORTS SCIENCE. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY AUDREY KLEINSASSER TO DENY AN EXCEPTION ASSISTANT COACHING PERMIT FOR STEVEN BOYD DUE TO LACK OF PROGRESS SHOWN IN MEETING PREVIOUS REQUIREMENTS OF A GRANTED EXCEPTION CERTIFICATE. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY SARA NEYER TO GRANT AN EXCEPTION HEAD COACHING BASKETBALL PERMIT TO JOSEPH EGAN VALID THROUGH AUGUST 31, 2001. HE MUST COMPLETE OR VERIFY CARE AND PREVENTION OF ATHLETIC INJURIES, ADOLESCENT PSYCHOLOGY AND HUMAN GROWTH AND DEVELOPMENT TO RENEW. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY SARA NEYER TO GRANT AN EXCEPTION COACHING SOCCER CERTIFICATE TO MONIQUE VALLERY VALID THROUGH AUGUST 31, 2001. TO RENEW SHE WILL NEED TO COMPLETE THE SPORTS SCIENCE REQUIREMENT. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY TOM WRIGHT TO GRANT A

FIVE YEAR EXCEPTION CERTIFICATE TO AMY PENNINGTON FOR SPEECH PATHOLOGY. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY SARA NEYER TO GRANT AN EXCEPTION ASSISTANT BASKETBALL COACHING PERMIT TO JOE FLOYD VALID THROUGH AUGUST 31, 2001. TO RENEW HE WILL NEED TO COMPLETE CARE AND PREVENTION OF ATHLETIC INJURIES AND SPORTS SCIENCE. MOTION CARRIED.

MOVED BY AUDREY KLEINSASSER AND SECONDED BY SARA NEYER TO DENY ERIC ROSENTERER'S TRAINING AND EXPERIENCE IN LIEU OF TRANSCRIPT CREDIT FOR GIFTED AND TALENTED AND COMPUTER ASSISTANT INSTRUCTION FOR HIS RENEWAL REQUIREMENTS.

KATHRYN VALIDO MOVED AND TOM WRIGHT SECONDED TO DIVIDE THE MOTION AND END THE MOTION AFTER DENIAL OF TRAINING AND EXPERIENCE FOR GIFTED AND TALENTED. MOTION CARRIED.

CHARLES KSIR MOVED AND SARA NEYER SECONDED TO GRANT THE TRAINING AND EXPERIENCE IN LIEU OF TRANSCRIPT CREDIT FOR COMPUTER ASSISTED INSTRUCTION. MOTION TO DENY GIFTED AND TALENTED CARRIED. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY KATHRYN VALIDO TO RENEW THE TRANSITIONAL PRINCIPAL CERTIFICATE FOR KATHLEEN HITT. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY CHARLES KSIR TO GRANT AN EXTENSION OF THE RENEWAL DATE TO MAY 31, 2001 FOR SHELLEY MILLER. MOTION CARRIED.

MOVED BY NANCY BAILEY AND SECONDED BY KATHRYN VALIDO TO GRANT AN EXCEPTION CERTIFICATE WITH MIDDLE SCHOOL RENEWAL REQUIREMENTS TO **GAIL HORN**. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY GARY JOHNSON TO GRANT EXCEPTION HEAD COACHING SOCCER PERMITS TO **JOHN KOLESAR** AND **ROGER MOELENDORF** VALID THROUGH AUGUST 31, 2001. TO RENEW MR. KOLESAR MUST COMPLETE ADOLESCENT PSYCHOLOGY AND HUMAN GROWTH AND DEVELOPMENT. UPON VERIFICATION OF CURRENT FIRST AID AND CPR, MR. MOELENDORF WILL RECEIVE AN EXCEPTION PERMIT THAT REQUIRES COMPLETION OF ALL COURSEWORK. MOTION CARRIED.

MOVED BY KATHRYN VALIDO AND SECONDED BY AUDREY KLEINSASSER TO GRANT AN EXCEPTION ASSISTANT COACHING PERMIT TO **JAY ANDERSON** VALID THROUGH AUGUST 31, 2001. TO RENEW HE WILL COMPLETE THEORY, CARE AND PREVENTION OF ATHLETIC INJURIES AND SPORTS SCIENCE. MOTION CARRIED.

COLLABORATIONS

MOVED BY CHARLES KSIR AND SECONDED BY KATHRYN VALIDO TO GRANT THE FOLLOWING COLLABORATION REQUESTS:

Patricia Lyons - Spanish, Central Middle School
Jennifer Stone - Publications Writing, Laramie Junior High
Eloise Schultz, Special Education, McKinley Elementary
Greta Forgey, At-Risk, NCSD #1 Title 1 Facilitator Homeless Program
Kerry Morgan, Sociology/Psychology, Pinedale High School
Barb Handley, Integrated Science, Laramie High School
Penny Hutchison, Earth and Physical Science, Torrington High School
Sandra Wallace, At-Risk, Expedition Academy
Martha Barker, Special Education, Churchill Elementary
James Alden, PE/Health, Sheridan Co. #2 elementary schools

Andrew Rothleutner, Psychology, Hot Springs High School
Cynthia Weed, At-Risk, Shoshone Learning Center
Edward Walker, Special Education, Monroe Middle School
Dawn Zumbrennen, Psychology, Expedition Academy
Elaine Holliday, Special Education, Pershing Elementary
Gary Preston, At-Risk, Twin Spruce Junior High

MOTION CARRIED.

PORTFOLIO APPROVALS

MOVED BY TOM WRIGHT AND SECONDED BY EMILY KING TO APPROVE A THREE YEAR CERTIFICATE IN EARTH SCIENCE WITH DEFICIENCIES AND A LIMITATION TO INSTRUCT AT THE MIDDLE/JR HIGH SCHOOL (GRADES 6-8) FOR **TOM FARRELL**. MOTION CARRIED.

MOVED BY EMILY KING AND SECONDED BY GARY JOHNSON TO APPROVE A FIVE-YEAR CERTIFICATE WITH NOTED DEFICIENCIES IN PROFESSIONAL EDUCATION STANDARDS VII AND VIII FOR **SUSAN THOMPSON**. MOTION CARRIED.

MOVED BY SARA NEYER AND SECONDED BY CHARLES KSIR TO APPROVE AN ESL ENDORSEMENT WITH DEFICIENT STANDARDS OF III, V, AND VIII FOR **PAULA VERPLANCKE**. MOTION CARRIED.

MOVED BY SARA NEYER AND SECONDED BY KATHRYN VALIDO TO APPROVE A DRAMA ENDORSEMENT WITH STANDARD B II (IV) AS DEFICIENT FOR **NANCY TALBOOM**. MOTION CARRIED.

MOVED BY TOM WRIGHT AND SECONDED BY JIM CLARK TO APPROVE A MODERN FOREIGN LANGUAGE: JAPANESE ENDORSEMENT FOR **KAORU SLOTSVE**. MOTION CARRIED.

DISTRICT STAFF DEVELOPMENT PLANS

MOVED BY SARA NEYER AND SECONDED BY KATHRYN VALIDO TO ACCEPT THE 2000-2001 STAFF DEVELOPMENT PLANS FOR SWEETWATER COUNTY SCHOOL DISTRICTS #1 AND #2. MOTION CARRIED.

Scott Shupe of Newcastle addressed the Board with a concern he had regarding certification of middle school principals. The Board discussed the possibility of doing the three required classes for middle school endorsement in lieu of elementary methods to resolve this certification issue and took the matter under advisement.

Meeting adjourned for lunch and reconvened at 1:05 p.m.

Chair Ken Griffith requested delaying hearing the Legislation report from Director Linda Stowers and proceed with the on-site program approvals for University of Wyoming and Regis University since both groups were ready for their presentations.

UNIVERSITY OF WYOMING ON-SITE PROGRAM APPROVAL

Team findings were reported by Vickie Foster and Nancy Bailey: Overviewed programs recommended for five-year approval, clarified the rationale for met with weakness as a program that is addressing the standard in some way but with weak areas rather than "not in compliance", noted that if a program received a one year approval (with or without on-site visitation) and provided documentation for meeting the standard, it could then be approved for a full five years, stated the Social Studies program had been improved since the last visitation; and emphasized the entire team was responsible for the Professional Education standards. Dr. Berube addressed the group regarding the findings and asked for reconsideration of the music, elementary and special education programs.

MOVED BY NANCY BAILEY TO ACCEPT TEAM FINDING RECOMMENDATIONS ON

PAGE 17 THE PROGRAMS RECOMMENDED FOR FIVE-YEAR APPROVAL, PROGRAMS RECOMMENDED FOR ONE-YEAR APPROVAL AND ANNUAL REPORT AND PROGRAMS RECOMMEND FOR ONE-YEAR APPROVAL, ANNUAL REPORT, AND ON-SITE VISITATION. MOTION DIED FOR A LACK OF A SECOND.

EMILY KING MOVED AND KATHRYN VALIDO SECONDED TO TABLE THE TWO REPORTS FOR FURTHER REVIEW. MOTION TABLED UNTIL TUESDAY, FEBRUARY 13, 2001.

REGIS UNIVERSITY

ON-SITE PROGRAM APPROVAL

Karen Cooley and Dr. Russ Henderson noted that deficient items for program approval standards is underway and provided a brief overview of new masters of education program.

MOVED BY EMILY KING AND SECONDED BY JIM CLARK TO ACCEPT THE PTSB TEAM'S RECOMMENDATION FOR ONE-YEAR APPROVAL AND ANNUAL REPORT AND PROGRAMS FOR THREE-YEAR APPROVAL, ANNUAL REPORT AND ON-SITE VISITATION FOR REGIS. MOTION CARRIED.

WESTERN WYOMING COMMUNITY COLLEGE REQUEST FOR PROGRAM APPROVAL

MOVED BY SARA NEYER AND SECONDED BY AUDREY KLEINSASSER TO REVIEW THE PROGRAM FOLLOWING THE GUIDELINES IN THE PTSB PROGRAM APPROVAL INSTITUTIONAL SITE VISITATION ASSESSMENT MANUAL. MOTION CARRIED.

LEGISLATION

Linda Stowers updated the Board regarding issues affecting certification through the legislative body and distributed documents provided legislative members.

MOVED BY SARA NEYER AND SECONDED BY EMILY KING TO ACCEPT THE REPORT. MOTION CARRIED.

Judy Pzinski, teacher from Newcastle and a recent recipient of national certification presented her thoughts regarding the process to the board. She asked the board to encourage in their dealings more education personnel to pursue the process. She asked for a meeting statewide of other nationally board certified people.

UNIVERSITY OF WYOMING ON-SITE PROGRAM APPROVAL

FOLLOW-UP

MOVED BY SARA NEYER AND SECONDED BY TOM WRIGHT TO MOVE ACTION ON THIS ITEM TO THE FLOOR. MOTION CARRIED. CHARLES KSIR AND AUDREY KLEINSASSER ABSTAINED.

MOVED BY NANCY BAILEY AND SECONDED BY KATHRYN VALIDO TO ACCEPT TEAM FINDING RECOMMENDATIONS ON PAGE 17 THE PROGRAMS RECOMMENDED FOR FIVE-YEAR APPROVAL, PROGRAMS RECOMMENDED FOR ONE-YEAR APPROVAL, ANNUAL REPORT, AND ON-SITE VISITATION. MOTION CARRIED.

Ken Griffith suggested Nancy Bailey chair the follow-up committee and recommends the new PTSB chair review process as far as number of individuals serving on visitation teams and cut the size of the team down.

MOVED BY AUDREY AND SECONDED BY SARA NEYER TO DEVELOP A SUBCOMMITTEE TO REVIEW UW ON-SITE PROCEDURES AND ANNUAL REPORT. MOTION CARRIED. PERSONS RECOMMENDED INCLUDE NANCY BAILEY AND AUDREY KLEINSASSER.

SUB PERMITS, ALTERNATIVE/AT-RISK ENDORSEMENT, COACHING & ADJUNCT

FACULTY

Linda Stowers distributed and reviewed the substitute survey results. Under discussion it was suggested that retired teachers be given a lifetime substitute permit and a thank you letter for their teaching service. PTSB Attorney stated if acted on, Board would have to create a new classification and adopt it through rules and regulations.

MOVED BY EMILY KING AND SECONDED BY KATHRYN VALIDO TO ISSUE A PERMANENT SUB PERMIT FOR ALL RETIRED TEACHERS WITH A LETTER OF THANKS AND WAIVING OF ANY FEES. MOTION CARRIED.

As clarification, intent for this new class of permit is for the recipient to be an individual retired through the school district, not as a consequence of resignation, etc.

MOVED BY KATHRYN VALIDO AND SECONDED BY CHARLES KSIR TO SUSPEND RULES FOR A DISCUSSION OF SUBSTITUTE RECERTIFICATION.

The discussion included: types of credit to recertify, number of hours, required inservice and observation, are we making policy for exception concerns (i.e., should we have hours, should we limit the types of continuing education), brainstorm with group of experienced subs for long term solutions, what is the percentage of turnovers for subs who let permit lapse because of hours. Pursue canned curriculum for sub inservice and observation. No motion offered as a result of discussion.

Alternative/at-risk endorsement discussion consisted of what is being done nationwide.

Coaching- Discussion of this issue included standards for non-certified and certified individuals and the specific renewal requirements. Gary Johnson stated the national group of the High School Association encourages Wyoming not to lower standards. However there is concern for the availability of some courses like child growth and development, adolescent psychology and sports science. Discussed whether the problem was truly the number of courses offered or if what is being offered in the state is being fully disseminated and if renewal hours for coaches be sports specific. Personnel directors

have asked for transitional certificates for coaching which could include as a requirement for a minimum to be care & prevention of athletic injuries and current first aid and CPR. Explored using a collaboration process for coaching with a portfolio requirement for renewal. The Board suggested a change in rules for a coaching transitional.

Adjunct faculty - discussion of having endorsed faculty members teaching college classes to public school students. Currently such endorsement is not required by statute.

INVESTIGATION REPORT

The Investigative Committee recommend denying a sub permit request for Michelle Kenyon based on results of a background check.

MOVED BY SARA NEYER AND SECONDED BY EMILY KING TO DENY PERMIT FOR MICHELLE KENYON. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY SARA NEYER TO SEND RULES AND REGULATIONS COMMENTS BACK TO COMMITTEE FOR RESOLUTION OF COMMENTS. MOTION CARRIED.

ELECTION OF OFFICERS

Nominations as made at the last Board meeting are:

Emily King-Chair
Gary Johnson - Vice Chair
Bill Lee - Secretary/Treasurer
J Jill Bramlet, Parliamentarian

MOVED BY CHARLES KSIR AND SECONDED BY JIM CLARK TO ELECT BY ACCLAMATION. JIM CLARK SECONDED. MOTION CARRIED.

MOVED BY CHARLES KSIR AND SECONDED BY KEN GRIFFITH TO DIRECT PTSB STAFF TO REWRITE SCIENCE STANDARDS AND ORGANIZE A COMMITTEE TO

REVIEW THE REWRITE. MOTION CARRIED.

PROFESSIONAL GROWTH CREDIT:

MOVED BY CHARLES KSIR AND SECONDED BY SARA NEYER TO ACCEPT PROFESSIONAL GROWTH CREDIT RECOMMENDATIONS AS REPORTED BY TOM WRIGHT:

- Sonia Burnes, 1 credit hour
- Jon Cobes, 5 credit hours
- Priscilla Dillon, 2 credit hours
- Diana Ohman, 5 credit hours
- Nick Panopoulos, 3 credit hours
- John Russell, 2 credit hours
- Claudia Schaeffer, ½ credit hour
- Karen Smyser, 1 credit hour
- Trinity Lutheran Church and School Teachers, 3 credit hours

MOTION CARRIED.

INDIVIDUAL

PROFESSIONAL DEVELOPMENT

MOVED BY CHARLES KSIR AND SECONDED BY JIM CLARK TO APPROVE THE RECOMMENDATION(S) OF THE COMMITTEE AS FOLLOWS:

- Bonnie Bather, 3 credit hours
- Donald Jackson, 4 credit hours

MOTION CARRIED.

NEXT MEETING

The next meeting is scheduled as a one day meeting for May 3, 2001 in Thermopolis. New Board members will be asked to come in for an evening inservice training prior to the full day meeting on May 3, 2001.

MOVED BY SARA NEYER AND SECONDED BY AUDREY KLEINSASSER TO

ADJOURN GO INTO EXECUTIVE SESSION FOR PERSONNEL MATTERS. MOTION CARRIED.

Adjourned into Executive Session at 11:35 a.m. on Tuesday, February 13, 2001 and returned at 12:05.

MOVED BY KEN GRIFFITH AND SECONDED BY JIM THAT THE REVIEW OF DIRECTOR STOWERS' MID-TERM EVALUATION WAS POSITIVE.

MOVED BY CHARLES KSIR AND SECONDED BY SARA NEYER TO ADJOURN. MOTION CARRIED.